Custodian (part-time) – Our Lady of Sorrows Catholic School in McAllen is accepting applications for a part-time custodian.

The function of this position is to provide students with a safe, attractive, comfortable, clean, and efficient environment in which to learn, plan and develop.

Performance Responsibilities
- To keep building and premises (including sidewalks, driveways, and play area) neat and clean.
- To regulate heating and air conditioning systems under the direction of the Principal to provide temperature appropriate to the seasons and to ensure economical usage of fuel, water and electricity.
- To check daily to ensure that all exit doors are open, and all panic bolts are working properly.
- To clean gym and cafeteria daily.
- To keep restrooms supplied with towels, soap, toilet paper.
- To keep the grounds free from rubbish.
- To make such minor building repairs as he/she is capable and report major repairs promptly to the Principal.
- To report immediately to the Principal any damage to school property.
- To remain on the school premises during school hours.
- To assume responsibility for the opening of the building each school day.
- To keep an inventory of supplies and equipment, and requisition such needed replacements from maintenance department ahead of time.
- To move furniture and equipment within buildings as required for various activities and directed by the Principal.
- To comply with local and state laws and procedures for storage and disposal of trash, rubbish and waste.
- Maintain sprinkler system in gym.
- Attend AHERA training and update sessions.
- Other duties assigned by the Principal.

Performance of this job is evaluated annually by the Principal.

Interested candidates should call (956) 686-3651 or come by the front office of the campus (1100 Gumwood Ave., McAllen, TX 78501) for more information or for an application.